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I WANT TO SIMPLIFY MY DAILY WORK

How to protect client data and streamline your daily work routine

In order to answer the most diverse requirements, today's multifunctionals embrace comprehensive functionality. But what you really want as a lawyer, is a device that adapts to your legal practice so you can concentrate on supporting your clients instead of managing documents. As a true multifunctional, the bizhub LEGAL suits both you and the sensitive data that pass over your desk every day. Its proven security, ease of use and functionality designed right around your needs will streamline your daily tasks. The bizhub LEGAL gives you so much more time for your client cases.





bizhub LEGAL

▀ Suits your practice – the bizhub LEGAL

As a lawyer, you consider your multifunctional system the central hub for your daily work. And as the bulk of your communication still needs to be in print, managing these paper-based documents takes away a lot of essential time every day. If you work with an output device that does not adapt to your individual routine, your document management is inefficient and you spend unnecessary time on mundane tasks – time that you could use more productively for your clients.

The bizhub LEGAL assists you in your everyday work, boosting the efficiency of your document management. It speeds up document handling and increases the security of your clients' data. So, it's ideally suited to your legal practice.

▀ Adapts to individual work routines

The bizhub LEGAL is easy and intuitive to use and gives you exactly the functionality that you need for your daily document management. You can set up individual workflows that reflect the way you work. Multiple jobs can be combined and executed automatically, simply by a touching a single key.

So, why not work on a contract together with your client: Immediately after adding notes, simply scan and send the commented document to your client, store it inside your archive, and also obtain it in an editable file format so you can carry on working on it electronically – all automatically and within a single workflow.

What's more, the bizhub LEGAL integrates deeply into your existing document repositories: For example, it enables you to directly browse through your folders as if you were working from your laptop or desktop computer. And you can scan documents straight to your clients' or cases' document library. Such extensive convenience will leave you much more time for your core tasks.

With a lot of your daily work devoted to documents and correspondence, you and your team will be grateful for

the bizhub LEGAL's ability to scan documents directly into editable file formats. There's simply no need to retype any content. The bizhub LEGAL also lets you create document files in PDF/A format, which offers the highest possible conformity for long-term archiving and enables you to search and find content in documents faster. Moreover, having found the text passage you want, you can simply copy it for reuse.

The bizhub LEGAL can even be used as a central storage device for frequently used documents – so you never forget where you have stored document templates that are regularly demanded, such as a power of attorney. The bottom line is that the bizhub LEGAL will have a positive impact on your office routine and speed up your legal business.

▀ Outstanding security you can trust

Multifunctional devices are the gateway to your company network and therefore to the Internet. With sensitive client information passing through these systems every day, you need devices that you can rely on completely – after all, you are responsible for the safety of your clients' data. The bizhub LEGAL is just such a device and will satisfy all your security requirements since it complies with the strict security standards of EAL3 Common Criteria (ISO 15408/IEEE 2600.1).

A lock password prevents unauthorised access to the system's hard disk; in addition, all data on the hard disk are fully encrypted. This reliably prevents your data from being corrupted even in the unlikely case that the hard disk is removed and installed in another output device or PC. Data stored on the bizhub LEGAL are automatically deleted and overwritten to ensure that no data reside permanently on the device. bizhub LEGAL provides industry leading security functionalities you can fully rely on.

To find out exactly how the bizhub LEGAL can speed up, simplify and secure your business, simply get in touch with us.